

**VILLAGE OF NORTHFIELD  
BOARD OF TRUSTEES  
Minutes of June 27, 2006**

- I. **ROLL CALL:** Chair Richard Sutor, Trustees Samantha Baraw, Libby Hambleton (absent), Thomas McCarney, and James Wilson. Also present was Village Manager Allard.

Chair Sutor called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **Paine Mountain Arts Council: "Summer on the Common":** Motion by Trustee McCarney, seconded by Trustee Wilson, to accept the written request from the Arts Council as presented in the packets with the approval of the Manager, Police Chief, and Superintendent of Public Works. **Motion passed 4-0-0.**

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **June 13, 2006 (Regular Meeting).** Motion by Trustee Wilson, seconded by Trustee McCarney, to approve minutes. Clarification: **V, a, 2.** We are not pursuing fans at this time. **Motion passed 4-0-0.**

b. **Approval of Bills**

1. **Warrant #25-06.** Motion by Trustee Wilson, seconded by Trustee Baraw, to approve Warrant #25-06 in the amount of \$205,291.00. **Motion passed 3-0-1, with Trustee McCarney abstaining.**

- c. **Project 10 Approval (Special Village Meeting):** There was a sample draft warning in packets. If nothing occurs to change this, the warning will be brought before the board at the 1<sup>st</sup> meeting in July (07/11/06). There was discussion on whether to have VPPSA representatives at the meeting prior to this Special Meeting or to have them at the Special Meeting itself.

- d. **Water & Sewer Rates.** There was an explanation from budget season. This explanation was presented to the Inter-Local Agreement Committee as well. The Committee recommended making the change. Motion by Trustee McCarney, seconded by Trustee Wilson, to approve the proposed rate change. **Motion passed 4-0-0.**

e. **Electric Department Abatements:**

1. **Accounts with Bankruptcy Discharge or Deceased (\$14,680.32).** Motion by Trustee McCarney, seconded by Trustee Wilson, to abate these accounts. **Motion passed 4-0-0.**
2. **Collection Agency has marked Account Inactive (\$5,450.55) and Accounts with Small Balance and/or No Available Address (\$20.67):** Motion by Trustee McCarney, seconded by Trustee Wilson, to abate these accounts but not discharge. These were sent to the collection agency and have been unable to collect. We will keep the information about the account holders in case they are to resurface; they cannot get this service without paying the previous balance. **Motion passed 4-0-0.**

- f. **Sewer Charges for Private Pools:** This is the current policy. The proposal was tabled previously for consideration from the Inter-Local Agreement Committee. The Committee considered it. This is regarding a one-time fill. Motion by Trustee Wilson, seconded by Trustee McCarney, to accept the recommendation from management to continue the current policy and remove the item from the table. **Motion passed 4-0-0.** There was a request by some pool owners for credit for the amount of water they add to the pool each year. This was taken before the Inter-Local Agreement Committee. There was a question of what the effects may be. The Inter-Local Agreement Committee wanted more information before a recommendation could be made to the Trustees. The request is for how many people and how much water they are using to top off the pool currently. This information should be given to the Manager so she can provide to the Inter-Local Agreement Committee and they can make a recommendation to the Trustees. One question is if the benefit would be worth the cost to the office staff. Until then, there is no proposal.
- g. **Merger Committee Appointment(s):** There was no meeting held recently because they were not available to make this announcement. Motion by Trustee Wilson, seconded by Chair Suitor, to appoint Michael Popowski and Frank Plumley to the Merger Committee. **Motion passed 4-0-0.**

#### IV. REPORTS

- a. **Village Manager**
  - 1. **Proposed Corrections Work Camp.** Manager Allard has spoken to Department of Corrections. There has been no decision made. Anyone who has land available that would be willing to sell should contact the Department. The request is for ten (10) acres of land, close to the utilities, and somewhere out of sight. If you have land that is suitable, let the Manager know so she can inform the Department. If there is not a site that is suitable, the issue will become dead.
- b. **Committee Reports**
  - 1. **Inter-Local Agreement Committee.** There was no further information.
- c. **Miscellaneous**
  - 1. **Warrant Procedure.** Trustee McCarney is upset with the warrant procedure. He is looking for more details needed on the current system. Chair Suitor will discuss this in more depth with the Manager and will return with a proposal.

#### V. PUBLIC PARTICIPATION (Unscheduled): none.

- VI. **EXECUTIVE SESSION:** Motion by Trustee McCarney, seconded by Trustee Wilson, to go into executive session to discuss one personnel matter with the Manager present and another personnel matter with the Manager not present. **Motion passed 4-0-0.**

The Board went into executive session at 7:58 p.m.

Without objection, the Board came out of executive session at 9:04 p.m. No action was taken.

- VII. **ADJOURNMENT:** Motion by Trustee Wilson, seconded by Trustee McCarney, to adjourn. **Motion passed 4-0-0.**

The Board adjourned at 9:11 p.m.

Respectfully submitted,

*Samantha H. Baraw*

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next scheduled meeting.